

Instructions on Completing the Application Form

Please note that the following **is not an on-line registration process**. You will have to send us your completed application form and supporting documents. Once your application is approved, we will send you a special ballot voting kit.

To ensure the legibility of your application form, we recommend that you complete the form on your computer, print it, sign it and send it to Elections Canada in Ottawa.

If you prefer, you may print the application form, complete it by hand and send it to Elections Canada in Ottawa.

Box #	Details
1	Your family name, given name and middle name(s)
2	Your gender
3	Your date of birth
4	Your official language preference (English or French)
5 ¹	The mailing address where you want to receive your special ballot voting kit
6 ²	Your e-mail address, if you have one
7 ³	The telephone numbers, including country and city code, or area code, where you can be reached
8 ³	Your fax number including area code, country and city codes
9	Your last Canadian address of ordinary residence... more information
10	The date of your departure from Canada ... more information
11	Exemption from 5-year limit; check the box that applies to you ... more information
12	Give the date you intend to return to reside in Canada. Print the form, sign it and date the declaration

Note 1:

To expedite the delivery of your special ballot voting kit, you may wish to use the address of a Canadian diplomatic mission as your **temporary** mailing address abroad **during** an election period. If you do, your special ballot voting kit will be sent there by diplomatic courier. We recommend that you make these arrangements with the mission **before** completing and sending your application for registration. You will have to provide them with your contact information so that they may notify you when the ballot kit arrives from Elections Canada. You will have to inform us of your regular mailing address after the election.

Note 2:

If you provide an e-mail address, Elections Canada may use this information to contact you, but under no circumstances will it be used to send private and/or confidential information.

Note 3:

Boxes 7 and 8 are optional. Elections Canada may use this information, for example, to contact you should your application be incomplete and to ensure timely delivery of the special ballot kit.

BOX 9:

Your last address of ordinary residence in Canada, or the current address of ordinary residence in Canada of your spouse or common-law partner; or that of a relative of yourself, of your spouse or of your common-law partner; or that of a person in relation to whom you are a dependant; or that of a person with whom you would live if you were not residing outside Canada.

A “common-law partner” here means a person who is cohabiting with you in a conjugal relationship, and who has done so for at least one year before completion of this application.

The address you give in box 9 should be a **physical address**, not a mailing address. This address determines the electoral district in which your vote is counted. Be sure to include the correct postal code. A PO Box or RR mailing address does not constitute an address that can be used for voting purposes, with the exception of some areas where no other civic address is available. If you are unsure of the physical address of your ordinary residence, please contact us.

BOX 10:

Indicate the date of your departure from Canada for the purpose of residing outside Canada. **This date may not be the date of your last visit in Canada. By law, you must provide this date.** It determines whether you are eligible to vote.

BOX 11:

You are exempt from the five-year limit if you are posted outside Canada as:

- a. an employee of a federal or provincial public administration; or
- b. an employee of an international organization of which Canada is a member and to which Canada contributes; **or**
- c. a person who lives with an elector described in **a** or **b** above, or with a member of the Canadian Forces, or with a civilian employed as a teacher or as administrative support staff in a Canadian Forces school.