



PROTECTED WHEN COMPLETED

NOMINATION PAPER

OF A CANDIDATE AT A FEDERAL GENERAL ELECTION OR BY-ELECTION

(As required under section 66 of the *Canada Elections Act*)

TO BE FILED AFTER THE ISSUE OF THE NOTICE OF ELECTION
PURSUANT TO SUBSECTION 67(1) OF THE *CANADA ELECTIONS ACT*

Please read the instructions on pages 3 and 4 carefully before completing this document.

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PART 1 – CANDIDATE, OFFICIAL AGENT AND AUDITOR

PLEASE PRINT CLEARLY. The information below will be used to prepare the ballot paper and for all future correspondence.

ELECTORAL DISTRICT

CANDIDATE* – NAME AS IT SHOULD APPEAR ON BALLOT PAPER (*The candidate, the official agent and the auditor must be three different persons.)

SURNAME (see instruction #2)		GIVEN NAME(S) (see instruction #2)		Mr. <input type="checkbox"/>	Gender M <input type="checkbox"/> F <input type="checkbox"/>
				Mrs. <input type="checkbox"/>	
				Ms. <input type="checkbox"/>	
				Miss <input type="checkbox"/>	
POLITICAL AFFILIATION (see instruction #3)		DATE OF BIRTH (YYYY/MM/DD)	OCCUPATION (see instruction #4)		Correspondence Eng. <input type="checkbox"/> Fr. <input type="checkbox"/>
PERMANENT RESIDENTIAL ADDRESS No. Street Apt.			CAMPAIGN OFFICE ADDRESS No. Street Unit		
City	Province	Postal code	City	Province	Postal code
EMAIL ADDRESS			EMAIL ADDRESS		Fax
TELEPHONE Business Fax Residence Cellular			TELEPHONE NUMBER TO BE POSTED ON THE ELECTIONS CANADA WEBSITE		

OFFICIAL AGENT*

SURNAME		GIVEN NAME(S)		Mr. <input type="checkbox"/>	Correspondence Eng. <input type="checkbox"/> Fr. <input type="checkbox"/>
				Mrs. <input type="checkbox"/>	
				Ms. <input type="checkbox"/>	
				Miss <input type="checkbox"/>	
PERMANENT RESIDENTIAL ADDRESS No. Street Apt.			City	Province	Postal code
EMAIL ADDRESS					
TELEPHONE Business Residence Fax Cellular					

AUDITOR* (see instruction #5)

SURNAME		GIVEN NAME(S)		Mr. <input type="checkbox"/>	Correspondence Eng. <input type="checkbox"/> Fr. <input type="checkbox"/>
				Mrs. <input type="checkbox"/>	
				Ms. <input type="checkbox"/>	
				Miss <input type="checkbox"/>	
OCCUPATION	PROFESSIONAL DESIGNATION (e.g. CA, CGA, CMA)	DESIGNATION REGISTRATION NUMBER	NAME OF FIRM	EMAIL ADDRESS	
ADDRESS (where cheque is sent) No. Street Unit		City	Province	Postal code	Make cheque payable to:
TELEPHONE Business Residence Fax Cellular					

NOTE: Information on this page will be entered into Elections Canada's electronic databases. Information on the elected candidate may be sent to the House of Commons. Please indicate if you consent or do not consent to Elections Canada communicating this information to the House of Commons.

Consent

Do not consent

1. Any person who wishes to run as a candidate must be qualified as an elector (be at least 18 years old on election day and hold Canadian citizenship). Section 65 of the *Canada Elections Act* lists persons who are ineligible to run as candidates.
2. The name in this box must be written EXACTLY as the candidate wishes it to appear on the ballot paper. A hyphenated family name must be wholly contained in the box reserved for the surname. The returning officer cannot make any changes to this information on his or her own initiative.

The *Canada Elections Act* DOES NOT PERMIT (paragraph 66(2)(a)) the candidate's name to be accompanied by any

- prefixes (such as titles, The Honourable, The Hon., Dr., etc.); or
- suffixes (such as degrees, military decorations, etc.).

The *Canada Elections Act* PERMITS (paragraph 66(2)(b)) one or more of the given names to be replaced by a nickname by which the prospective candidate is publicly known, other than a nickname that could be confused with the name of a political party. In this case, the initial or initials of the candidate's given name may accompany the nickname. The prospective candidate may be required to provide the returning officer with documents that are determined by the Chief Electoral Officer to be evidence of the common public knowledge and acceptance of the nickname.

A normal abbreviation of one or more of the given names of a candidate may be substituted for the candidate's given name or names (e.g. Joe, Ben, Geo, Bill, Tom, Nath, Mimi, Beth, etc.).

3. State the candidate's political affiliation (the name of the political party, or "independent"). In the absence of a specific party endorsement or a request for "independent," a series of black dots will appear under the candidate's name on the ballot paper.

The Nomination Paper of a candidate who has the endorsement of a political party and who wishes the name of that party to be printed on the ballot paper must be accompanied by an instrument in writing, signed by the person or persons authorized by the political party to endorse prospective candidates, that states that the prospective candidate is endorsed by the party. A political party may endorse only one prospective candidate in each electoral district for any given election. Only the name of a party that is registered no later than 48 hours after the close of nominations can be printed on the ballot paper below the candidate's name. An eligible party becomes a registered party if it has at least one candidate whose nomination has been confirmed for an election and its application to become registered was made at least 60 days before the issue of the writ or writs for that election and has not been withdrawn.

4. The occupation of a candidate appearing in Part 1 of the Nomination Paper shall be briefly stated and shall correspond to the occupation by which the prospective candidate is known in his or her place of ordinary residence. Please note that the term "Member of Parliament" is not an occupation, but a title, and will not be accepted. The term "parliamentarian," however, is acceptable.
5. A person or partnership who wishes to act as a candidate's auditor must be, or have every partner be, recognized as a professional accountant under provincial or territorial legislation (see subsection 477.3(1) of the *Canada Elections Act*).
6. The witness who signs the candidate's consent to be nominated (on page 5) must file the Nomination Paper with the returning officer in the electoral district where the prospective candidate is seeking nomination. **The Nomination Paper may be filed between the issue of the Notice of Election by the returning officer and the close of nominations (at 2:00 p.m. on the 21st day before election day).** It is strongly recommended that an appointment be made with the returning officer to file the Nomination Paper.

The above does not preclude the candidate being present when the Nomination Paper is filed.

The necessary documents may be filed with the returning officer by electronic means. However, to ensure that the nomination will be considered, the returning officer must receive the electronic documents by the close of nominations. Please note that Part 4 – Oath of Witness to Consent of Candidate of the Nomination Paper (see page 7) does not have to be completed when the Nomination Paper is sent by electronic means. The original documents must be received by the returning officer not later than 48 hours after the close of nominations. Should the original documents not be received by the prescribed deadline, the nomination will be refused, unless the candidate satisfies the returning officer that all reasonable measures were taken to ensure that the original documents were received on time.

7. At the time of filing, the witness to the candidate's consent will be required to complete the oath on page 7, before the returning officer (unless the Nomination Paper is filed by electronic means). The witness will also be required to file:
- the completed Nomination Paper;
 - a statement signed by the auditor consenting to act in that capacity; and
 - if applicable, an instrument in writing, signed by the person or persons authorized by the political party to endorse prospective candidates (in accordance with instruction 3 above), that states that the prospective candidate is endorsed by the party (subsection 67(4)(c) of the Canada Elections Act).

The witness shall use due diligence to ensure that the persons who signed the Nomination Paper in Part 7 are all electors ordinarily resident [the place of ordinary residence of a person is the place that has always been, or that has been adopted as, his or her dwelling place, and to which the person intends to return when away from it (subsection 8(1))] in the electoral district where the candidate is seeking nomination.

Lists of electors, election expenses kits and official receipts can only be issued by the returning officer to a candidate or official agent. The candidate or official agent will have to visit the returning officer after the nomination is confirmed to obtain these documents.

8. Once the Nomination Paper has been filed, the returning officer will, within the next 48 hours, check it thoroughly before confirming or refusing the nomination. The returning officer will issue a notice of confirmation or refusal of the nomination as soon as this review has been completed.

A Nomination Paper that a returning officer has refused to accept may be replaced by another Nomination Paper or may be corrected. Any new or corrected Nomination Paper must be filed with the returning officer by the close of nominations (at 2:00 p.m. on the 21st day before election day).

9. A candidate whose nomination was confirmed by the returning officer (following the review) may withdraw at any time before 5:00 p.m. on the closing day for nominations (the 21st day before election day), by personally filing with the returning officer a statement in writing to that effect, signed by the candidate and witnessed by two electors who are entitled to vote in the electoral district in which the candidate's nomination was confirmed.
10. Once a nomination has been confirmed, only changes authorized by the *Canada Elections Act* (to the candidate's name, address or occupation) will be permitted. Those changes must be made before 5:00 p.m. on the closing day for nominations (the 21st day before election day). Any changes the candidate wishes to make to his or her Nomination Paper must be provided to the returning officer in writing.
11. If you are not already on the list of electors and you do not want to register on election day, you can register at an earlier date with the returning officer for your electoral district of ordinary residence [the place of ordinary residence of a person is the place that has always been, or that has been adopted as, his or her dwelling place, and to which the person intends to return when away from it (subsection 8(1))]. If you are a candidate at a general election who was a member of Parliament on the day before Parliament was dissolved for the election, please refer to section 10 of the *Canada Elections Act*.

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**PART 2 – CANDIDATE’S CONSENT TO NOMINATION AND
DESIGNATION OF OFFICIAL AGENT AND AUDITOR**

I, the undersigned, the nominee in this Nomination Paper, do swear or solemnly affirm that:

1. I consent to the nomination;
2. I am a Canadian citizen at least 18 years of age on election day;
3. as per section 65 of the *Canada Elections Act*, I am not:
 - a person who is disqualified under subsection 502(3) of the *Canada Elections Act* to be elected or sit in the House of Commons by reason of being convicted of an offence that is an illegal practice under the Act within the last five years, or that is a corrupt practice under the Act within the last seven years;
 - a member of the legislature of a province, the Council of the Northwest Territories or the Legislative Assembly of Yukon or Nunavut;
 - a sheriff, clerk of the peace or county Crown Attorney in any of the provinces;
 - a judge appointed by the Governor in Council, other than a citizenship judge appointed under the *Citizenship Act*;
 - a person who is imprisoned in a correctional institution;
 - an election officer;
 - a person who was a candidate in a previous election and for whom a return, report, document or declaration has not been provided under subsection 477.59(1) of the *Canada Elections Act* (reporting requirements for candidates), if the time and any extension for providing it have expired and a judge has not relieved me from the consequences of such failure by an order made under section 477.7 of the Act;
4. I designate the permanent residential address in page 1 of this Nomination Paper as the address for service of process and papers under the *Canada Elections Act*;
5. the name and permanent residential address of my official agent and the name, address and occupation of my auditor are as stated in page 1 of this Nomination Paper; and
6. I am aware of my obligations under the *Canada Elections Act*.

Profession of candidate

Signature of candidate

SWORN OR AFFIRMED BEFORE ME At _____ this _____ day of _____ 20 _____

Returning officer* (or other person authorized
to receive oaths in the province/territory)

WITNESS to oath and consent of nominated candidate
(This person must also sign the oath on page 7 in the presence of the returning officer,
unless the Nomination Paper is filed by electronic means.)

*If both the candidate and the witness to the consent are present at the time of filing, the returning officer must sign this oath. If the candidate is not present, the oath must have been signed and sworn by the candidate before a person who is authorized to administer oaths under the *Canada Elections Act* in the presence of a third person who acts as a witness. It is an offence under section 89 and paragraph 486(3)(a) of the Act to consent to be a candidate when one is not eligible. It is also an offence under paragraph 499(2)(a) and subsection 549(3) of the Act to take falsely an oath that is provided under this Act.

PART 3 – DECLARATION OF OFFICIAL AGENT

ELECTORAL DISTRICT	CANDIDATE
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I, the undersigned, official agent for the candidate nominated in this Nomination Paper, declare that:

- I hereby agree to act as official agent for the candidate named herein for the purposes of the *Canada Elections Act*;
- I am fully aware of the duties and responsibilities imposed on me by the *Canada Elections Act*;
- I am capable of entering into contracts in the province/territory in which this electoral district is located; and
- I am eligible to act as official agent pursuant to section 477.2* of the *Canada Elections Act*.

DECLARED AT _____ this _____ day of _____ 20 _____

Signature of official agent

*Section 477.2 of the *Canada Elections Act* states that: The following persons are not eligible to be an official agent:

- a candidate;
- an election officer or a member of the staff of a returning officer;
- an undischarged bankrupt;
- an auditor appointed as required by this Act;
- a person who is not qualified as an elector; and
- a person who does not have the capacity to enter into contracts in the province in which he or she ordinarily resides.

PART 4 – OATH OF WITNESS TO CONSENT OF CANDIDATE*

(To be taken before the returning officer at the time of the filing of the Nomination Paper)

NAME OF WITNESS	ADDRESS

I, the undersigned, whose name appears above, swear or solemnly affirm that:

- I know the person nominated in this Nomination Paper;
- The consent to nomination was signed in my presence; and
- I am qualified as an elector (at least 18 years old on election day and a Canadian citizen).

Pursuant to subsection 67(2) of the *Canada Elections Act*, I further declare that I used due diligence to ensure that the signatures on the Nomination Paper were all made by electors resident in the electoral district of

(Name of electoral district)

Signature of witness**

(The person who signed as witness to the oath and consent of nominated candidate on page 5 must sign here.)

SWORN OR AFFIRMED BEFORE ME At _____ this _____ day of _____ 20 _____

Signature of returning officer

*This oath does not have to be completed when the Nomination Paper is sent by electronic means (see subsection 73(1) of the *Canada Elections Act*).

**It is an offence under paragraph 499(2)(a) and subsection 549(3) of the *Act* to take falsely an oath that is provided under this *Act*.

PART 5 – RECEIPT FOR NOMINATION PAPER

RECORD OF RECEIPT ISSUED BY THE RETURNING OFFICER

ELECTORAL DISTRICT	CANDIDATE
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TIME	DATE	ISSUED TO (NAME OF PERSON)
------	------	----------------------------

Remove receipt at this perforation

ELECTORAL DISTRICT	CANDIDATE
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RECEIPT FOR NOMINATION PAPER

I acknowledge receipt of the Nomination Paper of this candidate. This receipt is not a confirmation that the candidate’s nomination has been accepted.

Time	Date	Signature of returning officer
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PART 6 – NOTICE OF CONFIRMATION OR REFUSAL OF NOMINATION*

(To be provided by the returning officer to the prospective candidate once the review of the Nomination Paper has been completed)

ELECTORAL DISTRICT	CANDIDATE	POLITICAL AFFILIATION
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Pursuant to subsection 71(1) of the *Canada Elections Act*,

I hereby confirm the nomination of this candidate.

I hereby refuse to accept the nomination of this candidate for the following reason(s):

Pursuant to subsection 71(3) of the *Canada Elections Act*, a Nomination Paper that has been refused may be replaced by another Nomination Paper or may be corrected. The new or corrected Nomination Paper must, however, be filed with me by the close of nominations (at 2:00 p.m. on the 21st day before election day). I will review any new or corrected Nomination Paper that you may choose to file with me within 48 hours of receipt.

Beyond the close of nominations, should this Nomination Paper not meet the requirements of the *Canada Elections Act*, the nomination of the above candidate will no longer be considered for this federal election.

RETURNING OFFICER'S SIGNATURE	DATE	TIME
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*The returning officer must keep a photocopy of this page with the Nomination Paper filed for the above candidate.

CANDIDATE: _____

PART 7 – ELECTORS CONSENTING TO CANDIDACY

Any person qualified as an elector and ordinarily resident in the electoral district in which the candidate named on page 1 is seeking nomination may sign this Nomination Paper, whether or not the elector’s name appears on a list of electors. **Your signature signifies that you are consenting to this candidacy.**

NAME <i>(please print in block letters)</i>	RESIDENTIAL ADDRESS <i>(please print in block letters)</i>	POSTAL CODE	SIGNATURE I, the undersigned, declare that I am a Canadian citizen, that I will be at least 18 years of age on election day and that I ordinarily reside (see instruction #7) in this electoral district.	INITIALS OF WITNESS

WITNESS TO ABOVE SIGNATURES

NAME	FULL ADDRESS	SIGNATURE

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CANDIDATE: _____

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WITNESS TO ABOVE SIGNATURES

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