

LEADERSHIP CONTESTANT'S STATEMENT OF SURPLUS/ AMENDED CAMPAIGN RETURN (EC 20198)

Introduction

If the leadership contestant's campaign has a surplus, the financial agent must submit this form to the Chief Electoral Officer within seven days of disposing of the surplus.

The financial agent must dispose of the campaign surplus within 60 days after receiving a *Notice of Estimated Surplus* from the Chief Electoral Officer. The notice will be based on the cash balance as reported in the *Leadership Contestant's Campaign Return (EC 20192)*, including any adjustments made to the reported surplus.

If the financial agent does not receive a notice, but has a surplus, the surplus must be disposed of within 60 days after sending in the *Leadership Contestant's Campaign Return (EC 20192)*.

This return contains three parts:

Part 1 – Summary

Part 2 – Inflows

Part 3 – Outflows

Filling Out the *Leadership Contestant's Statement of Surplus/ Amended Campaign Return*

Part 1. Leadership Contestant's Statement of Surplus/Amended Campaign Return

This part includes the contest information, the contestant's and financial agent's contact information, the calculation of the surplus and the financial agent's declaration, which attest to the completeness and accuracy of the statement.

Section A. Contest Information

Enter the political affiliation and the start and end dates of the contest using the format yyyy/mm/dd.

Section B. Contestant's Information

Enter the contestant's contact information: full name, address, telephone numbers and e-mail address.

Section C. Financial Agent's Information

Enter the financial agent's contact information: full name, address, telephone numbers and e-mail address.

Section D. Information Filed or Amended in EC 20192

In this section, enter the information related to the surplus already reported in the *Leadership Contestant's Campaign Return (EC 20192)*.

1. Enter the date up to which all campaign transactions were reported in the return (from Section A of Part 4 of the return) using the format yyyy/mm/dd.
2. Enter the amount of the surplus reported in the return (from Box 5c of Part 4 of the return).
3. Enter any adjustments that were made to the surplus originally reported. These adjustments would have been reported in the *Notice of Estimated Surplus* received from Elections Canada.
4. Add or subtract the adjustments reported on Line 3 from the surplus reported on Line 2 to obtain the *Adjusted Surplus*.

Section E. Cash Inflows not Previously Reported

In this section, enter all funds received and deposited in the campaign bank account and not previously reported in the *Leadership Contestant's Campaign Return* (EC 20192).

5. Enter all monetary contributions received and not previously disclosed, providing details in Part 2a.
6. Enter all directed contributions received and not previously disclosed, providing details in Part 2b.
7. Enter all other cash inflows received and not previously disclosed, providing details in Part 2d.
8. Total lines 5 to 7.

Section F. Cash Outflows not Previously Reported

In this section, enter all payments you made from the campaign bank account that were not previously reported in the *Leadership Contestant's Campaign Return* (EC 20192).

9. Enter all loan repayments made and not previously disclosed, providing details in Part 3.
10. Enter all payment of claims reported as unpaid in the *Leadership Contestant's Campaign Return* (EC 20192), providing details in Part 3.
11. Enter any other payments made and not previously reported, providing details in Part 3.
12. Total lines 9 to 11.

Section G. Final Surplus

To calculate the final surplus in Line 13, add lines 4 and 8 and subtract Line 12.

Section H. Disposal of Surplus

The surplus must be transferred to one of the following:

- the registered party, or
- a registered association.

Indicate who the surplus was transferred to by checking the appropriate box. The amount transferred must equal the amount of the final surplus calculated on Line 13.

Enter the amount of the surplus disposal. Enter the date of the surplus disposal using the format yyyy/mm/dd. If the surplus is nil, check the *\$0 surplus* Box.

Section I. Declaration

This section states the financial agent's declaration regarding the completeness and accuracy of the statement. It must be signed by the financial agent and dated using the format yyyy/mm/dd.

Documents that must accompany the *Leadership Contestant's Statement of Surplus / Amended Campaign Return* (EC 20198)

You must include all documents needed to substantiate the transactions reported in the Statement of Surplus and the amendment to the *Leadership Contestant's Campaign Return* (EC 20192), including original vouchers, invoices, bank statements including the final one, cancelled cheques, deposit slips and other documents.

Part 2a. Statement of Contributions Received

Part 2a lists all contributions received by the campaign after the submission of the *Leadership Contestant's Campaign Return* (EC 20192) that were not previously reported. For contributors whose total monetary and non-monetary contributions are greater than \$200, the full name and address must be recorded. For contributions from contributors whose total monetary and non-monetary contributions are \$200 or less, the grand total of monetary and non-monetary contributions must be recorded, along with the total number of contributors. For anonymous contributions of \$20 or less, the grand total of monetary and non-monetary contributions must be recorded along with the total approximate number of anonymous contributors.

1. For contributors making total contributions greater than \$200, enter the following for each contribution:
 - the full name and address of the contributor
 - the date received using the format yyyy/mm/dd
 - the monetary or non-monetary contribution amount
 - in the last row for the same contributor, the total amount in Column 3 for that contributor

For example, in the case of a contributor who made three separate contributions – a \$75 monetary contribution, a \$125 monetary contribution and a \$75 non-monetary contribution, for a total of \$275 – report, for each contribution, the full name and address of the contributor, the amount and the date received. In the *Total per contributor* column of the third row, enter \$275.

The amount of a non-monetary contribution is the commercial value of a service (other than volunteer labour) or of property, or the use of property or money, to the extent that it is provided without charge or at less than commercial value. For example, if the campaign paid \$125 for a service whose commercial value is \$350, the difference, \$225, represents a non-monetary contribution.

2. For contributors making total contributions of \$200 or less (not including anonymous contributions of \$20 or less), on the last page used for Part 2a, enter in Row B the total amount of monetary contributions in Column 1 and non-monetary contributions in Column 2. Add columns 1 and 2 and enter the total in Column 3. Enter the number

of contributors in the row below. Be sure to count multiple contributions from the same individual as coming from one contributor.

3. For anonymous contributions of \$20 or less (Amount C), on the last page used for Part 2a, enter in columns 1 and 2 the total amount and the approximate number of contributors for both monetary and non-monetary contributions, then enter in Column 3 the total amounts and the approximate number of contributors. In the case of anonymous contributions from a general solicitation at a meeting or fundraising event, be sure to include supporting documentation that includes a description of the function at which the contributions were collected, the date of the function, the approximate number of people at the function and the total amount of anonymous contributions accepted.
4. On the last page of Part 2a, enter the total amount of all contributions and the total number of contributors in the *Total amount of all contributions* and *Number of contributors* boxes.

If you need more than one page to record all of the information for this part, number the pages *Page ___ of ___*.

Part 2b. Statement of Directed Contributions

Part 2b lists directed contributions received by the registered party for the leadership contestant after the submission of the *Leadership Contestant's Campaign Return* (EC 20192) that were not previously reported. Record the full name and address of the contributor, the date the contribution was received by the party, the amount of the contribution, the directed amount, the amount transferred to the leadership contestant and the date of the transfer from the party.

1. *Name and address*: Enter the name and address of the contributor.
2. *Date received by party*: Enter the date on which the party received the directed contribution using the format yyyy/mm/dd.
3. *Contribution amount*: Enter the total amount received by the party.
4. *Directed amount*: Enter the directed amount out of the total amount received.
5. *Amount transferred from the party*: Enter the amount that was transferred to the leadership contestant.
6. *Date transferred*: Enter the date the directed contribution was transferred from the party using the format yyyy/mm/dd.
7. *Total*: Total each column.
8. *Number of contributors*: Enter the total number of contributors.

If you need more than one page to record all of the information for this part, number the pages *Page ___ of ___*.

Part 2c. Statement of Transfers Received

Part 2c lists all transfers received by the campaign after the submission of the *Leadership Contestant's Campaign Return* (EC 20192) that were not previously reported. This would include non-monetary transfers received from either the registered party or a registered association. Record the date of each transfer, the electoral district code, the name of the transferor and the amount of each transfer.

1. *Date received*: Enter the date that each transfer of property or services was received using the format yyyy/mm/dd.
2. *ED code of transferor*: For transfers from a registered association, enter the electoral district code. Refer to Annex I for a list of electoral district codes and names.
3. *Name of the political entity making transfer*: Enter the name of the registered party or registered association that made the transfer.
4. *Non-monetary*: Enter the non-monetary amount of the transfer in the appropriate column.
5. *Total*: Total each column.

If you need more than one page to record all of the information for this part, number the pages *Page ___ of ___*.

Part 2d. Statement of Cash Inflows Other Than Contributions and Transfers

Part 2d lists all other cash inflows received by the campaign after the submission of the *Leadership Contestant's Campaign Return* (EC 20192) that were not previously reported, including the date each one was received, its source and details. These inflows include the non-contribution portion of ticketed fundraising revenues, bank interest earned, refunds from suppliers, returned advances, proceeds from the sale of assets and other inflows including loan proceeds.

1. *Date received*: Enter the date the cash inflow was received using the format yyyy/mm/dd.
2. *Source and details*: Enter the source and details of the inflow.
3. *Cash inflow*: Enter the amount of the inflow in the appropriate column.
4. *Total*: Total each column.
5. *Grand total*: Total columns 1 to 6.

If you need more than one page to record all of the information for this part, number the pages *Page ___ of ___*.

Part 3. Statement of Leadership Campaign Expenses and Outflows

Part 3 lists all of the leadership campaign expenses and outflows from the campaign after the submission of the *Leadership Contestant's Campaign Return* (EC 20192) that were not previously reported. Part 3 provides the name of each supplier of a property or service, lender or recipient of a transfer, the cheque number, whether the expense or outflow was paid or was contributed from an individual or transferred from the registered party or an electoral district association and the classification of each expense or outflow by category.

1. *Date*: Enter the date of each expense or outflow using the format yyyy/mm/dd.

2. *Supplier*: Enter the name of the supplier providing the property or service, or the recipient of a loan payment or transfer.
3. *Description*: Enter a description of the expense or outflow – e.g., “Signs”, “Telephone”, “Office supplies”, “Loan repayments,” etc.
4. *Cheque no.*: Enter the cheque number.
5. *Amount paid*: Enter the amount paid to the supplier, lender or the recipient of a transfer.
6. *Contributed or transferred property or service*: Enter the amount of the contributed or transferred expense or outflow.

This is the difference between the amount charged to the campaign and the commercial value of the property or service. For example, if the campaign paid \$125 for a service whose commercial value is \$350, record the difference, \$225 in this column.

7. *Expenses or Outflows*: Enter the amount of each expense or outflow in the appropriate column(s). The amount reported must equal the sum of the *Amount paid* and the amount of *Contributed or transferred property or service* columns for each row.
8. *Total*: Total each column.

If you need more than one page to record all the information for this part, number the pages *Page ___ of ___*.

NEWFOUNDLAND

ED code	Electoral District Name
10001	Avalon
10002	Bonavista—Burin—Trinity
10003	Coast of Bays—Central—Notre Dame
10004	Labrador
10005	Long Range Mountains
10006	St. John's East / St. John's-Est
10007	St. John's South—Mount Pearl / St. John's-Sud—Mount Pearl

PRINCE EDWARD ISLAND

ED code	Electoral District Name
11001	Cardigan
11002	Charlottetown
11003	Egmont
11004	Malpeque

NOVA SCOTIA

ED code	Electoral District Name
12001	Cape Breton—Canso
12002	Central Nova / Nova-Centre
12003	Cumberland—Colchester
12004	Dartmouth—Cole Harbour
12005	Halifax
12006	Halifax West / Halifax-Ouest
12007	Kings—Hants
12008	Sackville—Preston—Chezzetcook
12009	South Shore—St. Margaret's
12010	Sydney—Victoria
12011	West Nova / Nova-Ouest

NEW BRUNSWICK

ED code	Electoral District Name
13001	Acadie—Bathurst
13002	Beauséjour
13003	Fredericton
13004	Fundy Royal
13005	Madawaska—Restigouche
13006	Miramichi—Grand Lake
13007	Moncton—Riverview—Dieppe
13008	New Brunswick Southwest / Nouveau-Brunswick-Sud-Ouest
13009	Saint John—Rothesay
13010	Tobique—Mactaquac

QUEBEC

ED code	Electoral District Name
24001	Abitibi—Baie-James—Nunavik—Eeyou
24002	Abitibi—Témiscamingue
24003	Ahuntsic—Cartierville
24004	Alfred-Pellan
24005	Argenteuil—La Petite-Nation
24006	Avignon—La Mitis—Matane—Matapédia
24007	Beauce
24008	Beauport—Limoilou
24009	Bécancour—Nicolet—Saurel
24010	Bellechasse—Les Etchemins—Lévis
24011	Beloil—Chambly
24012	Berthier—Maskinongé
24013	Thérèse-De Blainville
24014	Pierre-Boucher—Les Patriotes—Verchères
24015	Bourassa
24016	Brome—Missisquoi
24017	Brossard—Saint-Lambert
24018	Rimouski-Neigette—Témiscouata—Les Basques
24019	Charlesbourg—Haute-Saint-Charles
24020	Beauport—Côte-de-Beaupré—Île d'Orléans—Charlevoix
24021	Châteauguay—Lacolle
24022	Chicoutimi—Le Fjord
24023	Compton—Stanstead
24024	Dorval—Lachine—LaSalle
24025	Drummond
24026	Gaspésie—Les Îles-de-la-Madeleine
24027	Gatineau
24028	Hochelaga
24029	Honoré-Mercier
24030	Hull—Aylmer
24031	Joliette
24032	Jonquière
24033	La Pointe-de-l'Île
24034	La Prairie
24035	Lac-Saint-Jean
24036	Lac-Saint-Louis
24037	LaSalle—Émard—Verdun
24038	Laurentides—Labelle
24039	Laurier—Sainte-Marie
24040	Laval—Les Îles
24041	Longueuil—Charles-LeMoine
24042	Lévis—Lotbinière
24043	Longueuil—St-Hubert
24044	Louis-Hébert
24045	Louis-Saint-Laurent
24046	Manicouagan
24047	Mégantic—L'Érable

Annex I – List of Federal Electoral Districts

24048	Mirabel	35017	Chatham-Kent—Leamington
24049	Montarville	35018	Davenport
24050	Montcalm	35019	Don Valley East / Don Valley-Est
24051	Montmagny—L'Islet—Kamouraska— Rivière-du-Loup	35020	Don Valley North / Don Valley-Nord
24052	Mount-Royal/Mont-Royal	35021	Don Valley West / Don Valley-Ouest
24053	Notre-Dame-de-Grâce—Westmount	35022	Dufferin—Caledon
24054	Outremont	35023	Durham
24055	Papineau	35024	Eglinton—Lawrence
24056	Pierrefonds—Dollard	35025	Elgin—Middlesex—London
24057	Pontiac	35026	Essex
24058	Portneuf—Jacques-Cartier	35027	Etobicoke Centre / Etobicoke-Centre
24059	Québec	35028	Etobicoke—Lakeshore
24060	Repentigny	35029	Etobicoke North / Etobicoke-Nord
24061	Richmond—Arthabaska	35030	Flamborough—Glanbrook
24062	Rivière-des-Mille-Îles	35031	Glengarry—Prescott—Russell
24063	Rivière-du-Nord	35032	Guelph
24064	Rosemont—La Petite-Patrie	35033	Haldimand—Norfolk
24065	Marc-Aurèle-Fortin	35034	Haliburton—Kawartha Lakes—Brock
24066	Saint-Hyacinthe—Bagot	35035	Hamilton Centre / Hamilton-Centre
24067	Saint-Jean	35036	Hamilton East—Stoney Creek / Hamilton- Est—Stoney Creek
24068	Saint-Laurent	35037	Hamilton Mountain
24069	Saint-Léonard—Saint-Michel	35038	Hamilton West—Ancaster—Dundas / Hamilton-Ouest—Ancaster—Dundas
24070	Saint-Maurice—Champlain	35039	Hastings—Lennox and Addington
24071	Salaberry—Suroît	35040	Huron—Bruce
24072	Shefford	35041	Kanata—Carleton
24073	Sherbrooke	35042	Kenora
24074	Vaudreuil—Soulanges	35043	King—Vaughan
24075	Terrebonne	35044	Kingston and the Islands / Kingston et les Îles
24076	Trois-Rivières	35045	Kitchener Centre / Kitchener-Centre
24077	Ville-Marie—Le Sud-Ouest—Île-des- Soeurs	35046	Kitchener-Conestoga
24078	Vimy	35047	Kitchener South—Hespeler / Kitchener- Sud—Hespeler
		35048	Lambton—Kent—Middlesex
		35049	Lanark—Frontenac—Kingston
		35050	Leeds—Grenville—Thousand Islands and Rideau Lakes
		35051	London—Fanshawe
		35052	London North Centre / London-Centre- Nord
		35053	London West / London-Ouest
		35054	Markham—Stouffville
		35055	Markham—Thornhill
		35056	Markham—Unionville
		35057	Milton
		35058	Mississauga Centre / Mississauga-Centre
		35059	Mississauga East— Cooksville/Mississauga- Est—Cooksville
		35060	Mississauga—Erin Mills
		35061	Mississauga—Lakeshore
		35062	Mississauga—Malton
		35063	Mississauga—Streetsville
		35064	Nepean

ONTARIO

ED code	Electoral District Name
35001	Ajax
35002	Algoma—Manitoulin—Kapusksing
35003	Aurora—Oak Ridges—Richmond Hill
35004	Barrie—Innisfil
35005	Barrie—Springwater—Oro—Medonte
35006	Bay of Quinte / Baie de Quinte
35007	Beaches—East York
35008	Brampton Centre
35009	Brampton East / Brampton-Est
35010	Brampton North / Brampton-Nord
35011	Brampton South / Brampton-Sud
35012	Brampton West / Brampton-Ouest
35013	Brantford—Brant
35014	Bruce—Grey—Owen Sound
35015	Burlington
35016	Cambridge

Annex I – List of Federal Electoral Districts

35065 Newmarket—Aurora
 35066 Niagara Centre
 35067 Niagara Falls
 35068 Niagara West
 35069 Nickel Belt
 35070 Nipissing—Timiskaming
 35071 Northumberland—Peterborough
 South/Northumberland—Peterborough-
 Sud
 35072 Oakville
 35073 Oakville North—Burlington / Oakville-
 Nord—Burlington
 35074 Oshawa
 35075 Ottawa Centre / Ottawa-Centre
 35076 Orléans
 35077 Ottawa South / Ottawa-Sud
 35078 Ottawa—Vanier
 35079 Ottawa West—Nepean / Ottawa-Ouest—
 Nepean
 35080 Oxford
 35081 Parkdale—High Park
 35082 Parry Sound—Muskoka
 35083 Perth—Wellington
 35084 Peterborough—Kawartha
 35085 Pickering—Uxbridge
 35086 Renfrew—Nipissing—Pembroke
 35087 Richmond Hill
 35088 Carleton
 35089 St. Catharines
 35090 Toronto—St. Paul's
 35091 Sarnia—Lambton
 35092 Sault Ste. Marie
 35093 Scarborough—Agincourt
 35094 Scarborough Centre / Scarborough-
 Centre
 35095 Scarborough—Guildwood
 35096 Scarborough North / Scarborough-Nord
 35097 Scarborough—Rouge Park
 35098 Scarborough Southwest / Scarborough-
 Sud-Ouest
 35099 Simcoe—Grey
 35100 Simcoe North / Simcoe-Nord
 35101 Spadina—Fort York
 35102 Stormont—Dundas—South Glengarry
 35103 Sudbury
 35104 Thornhill
 35105 Thunder Bay—Rainy River
 35106 Thunder Bay—Superior North / Thunder
 Bay—Superior-Nord
 35107 Timmins—James Bay / Timmins—Baie
 James
 35108 Toronto Centre / Toronto-Centre
 35109 Toronto—Danforth
 35110 University—Rosedale
 35111 Vaughan—Woodbridge

35112 Waterloo
 35113 Wellington—Halton Hills
 35114 Whitby
 35115 Willowdale
 35116 Windsor—Tecumseh
 35117 Windsor West / Windsor-Ouest
 35118 York Centre / York-Centre
 35119 York—Simcoe
 35120 York South—Weston / York-Sud—Weston
 35121 Humber River—Black Creek

MANITOBA

ED code	Electoral District Name
46001	Brandon—Souris
46002	Charleswood—StJames—Assiniboia— Headingley
46003	Churchill—Keewatinook Aski
46004	Dauphin—Swan River—Neepawa
46005	Elmwood—Transcona
46006	Kildonan—St. Paul
46007	Portage—Lisgar
46008	Provencher
46009	Saint Boniface—Saint Vital
46010	Selkirk—Interlake—Eastman
46011	Winnipeg Centre / Winnipeg-Centre
46012	Winnipeg North / Winnipeg-Nord
46013	Winnipeg South / Winnipeg-Sud
46014	Winnipeg South Centre / Winnipeg- Centre-Sud

SASKATCHEWAN

ED code	Electoral District Name
47001	Battlefords—Lloydminster
47002	Cypress Hills—Grasslands
47003	Desnethé—Missinippi—Churchill River / Desnethé—Missinippi—Rivière Churchill
47004	Carlton Trail—Eagle Creek / Sentier Carlton—Eagle Creek
47005	Moose Jaw—Lake Centre—Lanigan
47006	Prince Albert
47007	Regina—Lewvan
47008	Regina—Qu'Appelle
47009	Regina—Wascana
47010	Saskatoon—Grasswood
47011	Saskatoon—University
47012	Saskatoon West
47013	Souris—Moose Mountain
47014	Yorkton—Melville

ALBERTA

ED code	Electoral District Name
48001	Banff—Airdrie
48002	Battle River—Crowfoot
48003	Bow River
48004	Calgary Centre / Calgary-Centre
48005	Calgary Confederation
48006	Calgary Forest Lawn
48007	Calgary Heritage
48008	Calgary Midnapore
48009	Calgary—Nose Hill
48010	Calgary Rocky Ridge
48011	Calgary Shepard
48012	Calgary Signal Hill
48013	Calgary Skyview
48014	Edmonton Centre / Edmonton-Centre
48015	Edmonton Griesbach
48016	Edmonton Manning
48017	Edmonton Mill Woods
48018	Edmonton Riverbend
48019	Edmonton Strathcona
48020	Edmonton West / Edmonton-Ouest
48021	Edmonton—Wetaskiwin
48022	Foothills
48023	Fort McMurray—Cold Lake
48024	Grande Prairie—Mackenzie
48025	Lakeland
48026	Lethbridge
48027	Medicine Hat—Cardston—Warner
48028	Peace River—Westlock
48029	Red Deer—Mountain View
48030	Red Deer—Lacombe
48031	St-Albert—Edmonton
48032	Sherwood Park—Fort Saskatchewan
48033	Sturgeon River—Parkland
48034	Yellowhead

BRITISH COLUMBIA

ED code	Electoral District Name
59001	Abbotsford
59002	Burnaby North—Seymour/Burnaby-Nord—Seymour
59003	Burnaby South / Burnaby-Sud
59004	Cariboo—Prince George
59005	Central Okanagan—Similkameen—Nicola
59006	Chilliwack—Hope
59007	Cloverdale—Langley City
59008	Coquitlam—Port Coquitlam
59009	Courtenay—Alberni
59010	Cowichan—Malahat—Langford
59011	Delta

59012	Fleetwood—Port Kells
59013	Kamloops—Thompson—Cariboo
59014	Kelowna—Lake Country
59015	Kootenay—Columbia
59016	Langley—Aldergrove
59017	Mission—Matsqui—Fraser Canyon
59018	Nanaimo—ladysmith
59019	New Westminster—Burnaby
59020	North Okanagan—Shuswap
59021	North Vancouver
59022	Pitt Meadows—Maple Ridge
59023	Port Moody—Coquitlam
59024	Prince George—Peace River—Northern Rock
59025	Richmond Centre
59026	Esquimalt—Saanich—Sooke
59027	Saanich—Gulf Islands
59028	Skeena—Bulkley Valley
59029	South Okanagan—West Kootenay / Okanagan-Sud—Kootenay-Ouest
59030	South Surrey—White Rock / Surrey-Sud—White Rock
59031	Steveston—Richmond East/Steveston—Richmond-Est
59032	Surrey Centre
59033	Surrey—Newton
59034	Vancouver Centre / Vancouver-Centre
59035	Vancouver East / Vancouver-Est
59036	Vancouver Granville
59037	North Island—Powell River
59038	Vancouver Kingsway
59039	Vancouver Quadra
59040	Vancouver South / Vancouver-Sud
59041	Victoria
59042	West Vancouver—Sunshine Coast—Sea to Sky Country

YUKON

ED code	Electoral District Name
60001	Yukon

NORTHWEST TERRITORY

ED code	Electoral District Name
61001	Northwest Territories

NUNAVUT

ED code	Electoral District Name
62001	Nunavut