



# Candidate's Statement of Surplus / Amended Campaign Return (EC 20048) Instructions

## When to use this form

The official agent must submit this form to Elections Canada within seven days of disposing of the campaign surplus. This form notifies Elections Canada of the surplus disposal, and can also be used to report any amendments to be made to the original campaign return and to report financial transactions that have occurred since the date the return was submitted.

The campaign surplus must be disposed of within 60 days of receiving a notice of estimated surplus from Elections Canada. This notice is based on the cash balance reported in the candidate's original return, including any adjustments made to the reported surplus.

If the official agent does not receive a notice but the campaign has a surplus, the surplus must be disposed of within 60 days after sending in the campaign return or within 60 days of receiving the final installment of the reimbursement of the candidate's election and personal expenses, whichever is applicable.

## Tips for completing this form

### Part 1

**Surplus reported in EC 20120:**

Enter the surplus amount that was reported in Box D3 of Part 6 of the campaign return, or if Elections Canada provided a notice of estimated surplus, the surplus amount reported in that notice.

**Cash inflows not previously reported:**

Report all funds that were received and deposited in the campaign bank account that were not previously reported.

**Cash outflows not previously reported:**

Report all payments that were made from the campaign bank account that were not previously reported.

**Disposal of Surplus:**

Indicate the political entity the surplus was transferred to, the amount disposed, and the date of the disposal. If the surplus is nil, check the *\$0 surplus* box.

**Declaration:**

The official agent must sign the declaration attesting to the completeness and accuracy of the statement by hand. Alternatively, if the *Candidate's Statement of Surplus / Amended Campaign Return* is submitted online using the Political Entities Service Centre, handwritten signatures are replaced by digital consent during the submission process.

The official agent must be the agent in Elections Canada's registry at the time of signing.

### Part 2a

List all contributions received by the campaign that have not been previously reported.

For contributors whose total monetary and non-monetary contributions are greater than \$200, the full name and address must be recorded.

For contributions from contributors whose total monetary and non-monetary contributions are \$200 or less, the grand total of monetary and non-monetary contributions must be recorded, along with the total number of contributors.

For anonymous contributions of \$20 or less, the grand total of monetary and non-monetary contributions must be recorded, along with the total approximate number of anonymous contributors.

For anonymous contributions from a general solicitation at a meeting or fundraising event: Supporting documentation would include a description of the function at which the contributions were collected, the date of the function, the approximate number of people at the function and the total amount of anonymous contributions accepted.

## **Part 2b**

Report loans, if any, that were received that were not previously recorded. Provide a separate Part 2b for each loan.

Loan details:

If there is more than one loan to the campaign, enter a loan number to identify the loan.

For overdrafts, enter the maximum amount overdrawn.

If a line of credit is used, the treatment will differ depending on whether the funds were deposited into the campaign bank account or used to pay suppliers directly:

If the funds from the line of credit were transferred into the campaign bank account, the sum of all transfers will be reported as a line of credit.

If campaign expenses were paid directly to the supplier from the line of credit, the maximum amount drawn from the line of credit will be reported as an overdraft.

Variable interest rate:

If the interest rate is variable, enter the variable rate. For example, if a variable interest rate is 2% above prime, enter "+2."

Balance of loan as of December 31:

Enter the outstanding balance at December 31 of each year. For example, if the campaign borrowed money in October 2020 for the election that occurred in the fall of 2019, you would report the balance of the loan as of December 2020.

## **Part 2c**

Report all contributions returned to contributors or remitted to the Chief Electoral Officer (CEO) that have not been previously reported. For non-monetary contributions that were used, the commercial value of the contributed property or service must be remitted to the CEO, payable to the Receiver General for Canada.

## **Part 2d**

Report all transfers received by the campaign that have not been previously reported. For a list of the ED codes, refer to Annex I.

## **Part 2e**

Report all other cash inflows received by the campaign that have not been previously reported.

### **Part 3**

List all of the candidate's electoral campaign expenses and other outflows that have not been previously reported. For each expense amount, record the amount that was paid from the campaign bank account or was contributed by an individual or transferred from the registered party or an electoral district association, or a combination thereof. For a complete list of expense types, expense categories and expense subcategories, refer to Annex II.

#### **Expenses where the individual amounts are immaterial:**

For expenses where the individual amounts are immaterial, it is not necessary to record each expense separately. If the total amount of the expenses is \$200 or less, enter the name of the individual as the supplier and "Various" as the original supplier, and select the appropriate expense type and expense category and subcategory. For example, if a volunteer submits various receipts for miscellaneous expenses, a single entry can be entered for these expenses.

### **Required Documents**

All documents needed to substantiate the transactions reported in the Statement of Surplus and the amendment to the *Candidate's Electoral Campaign Return* (EC 20120) must be submitted with this return, including the final bank statement, proof of bank account closure, and proof of disposition of the surplus funds.

### **Telephone help**

If you are not sure how to complete this form or you have any questions, call the Political Entities Support Network at 1-800-486-6563.

### **Where to send the form**

This form, and any supporting documentation, can be sent by email (in PDF format), courier, mail or fax.

#### **Email**

efr-rfe@elections.ca

#### **Mail**

Elections Canada  
30 Victoria Street  
Gatineau Quebec K1A 0M6

#### **Fax**

Political Financing  
1-888-523-9333 (toll-free)

## NEW FOUNDLAND

| ED code | Electoral District Name                                   |
|---------|---|
| 10001   | Avalon  |
| 10002   | Bonavista—Burin—Trinity                                   |
| 10003   | Coast of Bays—Central—Notre Dame                          |
| 10004   | Labrador  |
| 10005   | Long Range Mountains                                      |
| 10006   | St. John's East / St. John's-Est                          |
| 10007   | St. John's South—Mount Pearl / St. John's-Sud—Mount Pearl |

## PRINCE EDWARD ISLAND

| ED code | Electoral District Name |
|---------|-------------------------|
| 11001   | Cardigan                |
| 11002   | Charlottetown           |
| 11003   | Egmont                  |
| 11004   | Malpeque                |

## NOVA SCOTIA

| ED code | Electoral District Name       |
|---------|-------------------------------|
| 12001   | Cape Breton—Canso             |
| 12002   | Central Nova / Nova-Centre    |
| 12003   | Cumberland—Colchester         |
| 12004   | Dartmouth—Cole Harbour        |
| 12005   | Halifax                       |
| 12006   | Halifax West / Halifax-Ouest  |
| 12007   | Kings—Hants                   |
| 12008   | Sackville—Preston—Chezzetcook |
| 12009   | South Shore—St. Margaret's    |
| 12010   | Sydney—Victoria               |
| 12011   | West Nova / Nova-Ouest        |

## NEW BRUNSWICK

| ED code | Electoral District Name                               |
|---------|---|
| 13001   | Acadie—Bathurst                                       |
| 13002   | Beauséjour  |
| 13003   | Fredericton   |
| 13004   | Fundy Royal   |
| 13005   | Madawaska—Restigouche                                 |
| 13006   | Miramichi—Grand Lake                                  |
| 13007   | Moncton—Riverview—Dieppe                              |
| 13008   | New Brunswick Southwest / Nouveau-Brunswick-Sud-Ouest |
| 13009   | Saint John—Rothesay                                   |
| 13010   | Tobique—Mactaquac                                     |

## QUEBEC

| ED code | Electoral District Name                           |
|---------|---|
| 24001   | Abitibi—Baie-James—Nunavik—Eeyou                  |
| 24002   | Abitibi—Témiscamingue                             |
| 24003   | Ahuntsic—Cartierville                             |
| 24004   | Alfred-Pellan                                     |
| 24005   | Argenteuil—La Petite-Nation                       |
| 24006   | Avignon—La Mitis—Matane—Matapédia                 |
| 24007   | Beauce  |
| 24008   | Beauport—Limoilou                                 |
| 24009   | Bécancour—Nicolet—Saurel                          |
| 24010   | Bellechasse—Les Etchemins—Lévis                   |
| 24011   | Beloeil—Chambly                                   |
| 24012   | Berthier—Maskinongé                               |
| 24013   | Thérèse-De Blainville                             |
| 24014   | Pierre-Boucher—Les Patriotes—Verchères            |
| 24015   | Bourassa  |
| 24016   | Brome—Missisquoi                                  |
| 24017   | Brossard—Saint-Lambert                            |
| 24018   | Rimouski-Neigette—Témiscouata—Les Basques         |
| 24019   | Charlesbourg—Haute-Saint-Charles                  |
| 24020   | Beauport—Côte-de-Beaupré—Île d'Orléans—Charlevoix |
| 24021   | Châteauguay—Lacolle                               |
| 24022   | Chicoutimi—Le Fjord                               |
| 24023   | Compton—Stanstead                                 |
| 24024   | Dorval—Lachine—LaSalle                            |
| 24025   | Drummond  |
| 24026   | Gaspésie—Les Îles-de-la-Madeleine                 |
| 24027   | Gatineau  |
| 24028   | Hochelaga   |
| 24029   | Honoré-Mercier                                    |
| 24030   | Hull—Aylmer                                       |
| 24031   | Joliette  |
| 24032   | Jonquière   |
| 24033   | La Pointe-de-l'Île                                |
| 24034   | La Prairie  |
| 24035   | Lac-Saint-Jean                                    |
| 24036   | Lac-Saint-Louis                                   |
| 24037   | LaSalle—Émard—Verdun                              |
| 24038   | Laurentides—Labelle                               |
| 24039   | Laurier—Sainte-Marie                              |
| 24040   | Laval—Les Îles                                    |
| 24041   | Longueuil—Charles-LeMoine                         |
| 24042   | Lévis—Lotbinière                                  |
| 24043   | Longueuil—St-Hubert                               |
| 24044   | Louis-Hébert                                      |
| 24045   | Louis-Saint-Laurent                               |
| 24046   | Manicouagan                                       |
| 24047   | Mégantic—L'Érable                                 |

## Annex I – List of Federal Electoral Districts

|       |  |       |   |
|-------|--|-------|---|
| 24048 | Mirabel  | 35017 | Chatham-Kent—Leamington   |
| 24049 | Montarville                                      | 35018 | Davenport   |
| 24050 | Montcalm   | 35019 | Don Valley East / Don Valley-Est                                  |
| 24051 | Montmagny—L'Islet—Kamouraska—<br>Rivière-du-Loup | 35020 | Don Valley North / Don Valley-Nord                                |
| 24052 | Mount-Royal/Mont-Royal                           | 35021 | Don Valley West / Don Valley-Ouest                                |
| 24053 | Notre-Dame-de-Grâce—Westmount                    | 35022 | Dufferin—Caledon  |
| 24054 | Outremont  | 35023 | Durham  |
| 24055 | Papineau   | 35024 | Eglinton—Lawrence   |
| 24056 | Pierrefonds—Dollard                              | 35025 | Elgin—Middlesex—London  |
| 24057 | Pontiac  | 35026 | Essex   |
| 24058 | Portneuf—Jacques-Cartier                         | 35027 | Etobicoke Centre / Etobicoke-Centre                               |
| 24059 | Québec   | 35028 | Etobicoke—Lakeshore   |
| 24060 | Repentigny                                       | 35029 | Etobicoke North / Etobicoke-Nord                                  |
| 24061 | Richmond—Arthabaska                              | 35030 | Flamborough—Glanbrook   |
| 24062 | Rivière-des-Mille-Îles                           | 35031 | Glengarry—Prescott—Russell  |
| 24063 | Rivière-du-Nord                                  | 35032 | Guelph  |
| 24064 | Rosemont—La Petite-Patrie                        | 35033 | Haldimand—Norfolk   |
| 24065 | Marc-Aurèle-Fortin                               | 35034 | Haliburton—Kawartha Lakes—Brock                                   |
| 24066 | Saint-Hyacinthe—Bagot                            | 35035 | Hamilton Centre / Hamilton-Centre                                 |
| 24067 | Saint-Jean                                       | 35036 | Hamilton East—Stoney Creek / Hamilton-<br>Est—Stoney Creek        |
| 24068 | Saint-Laurent                                    | 35037 | Hamilton Mountain   |
| 24069 | Saint-Léonard—Saint-Michel                       | 35038 | Hamilton West—Ancaster—Dundas /<br>Hamilton-Ouest—Ancaster—Dundas |
| 24070 | Saint-Maurice—Champlain                          | 35039 | Hastings—Lennox and Addington                                     |
| 24071 | Salaberry—Suroît                                 | 35040 | Huron—Bruce   |
| 24072 | Shefford   | 35041 | Kanata—Carleton   |
| 24073 | Sherbrooke                                       | 35042 | Kenora  |
| 24074 | Vaudreuil—Soulanges                              | 35043 | King—Vaughan  |
| 24075 | Terrebonne                                       | 35044 | Kingston and the Islands / Kingston et<br>les Îles                |
| 24076 | Trois-Rivières                                   | 35045 | Kitchener Centre / Kitchener-Centre                               |
| 24077 | Ville-Marie—Le Sud-Ouest—Île-des-<br>Soeurs      | 35046 | Kitchener-Conestoga   |
| 24078 | Vimy   | 35047 | Kitchener South—Hespeler / Kitchener-<br>Sud—Hespeler             |
|       |  | 35048 | Lambton—Kent—Middlesex  |
|       |  | 35049 | Lanark—Frontenac—Kingston   |
|       |  | 35050 | Leeds—Grenville—Thousand Islands and<br>Rideau Lakes              |
|       |  | 35051 | London—Fanshawe   |
|       |  | 35052 | London North Centre / London-Centre-<br>Nord                      |
|       |  | 35053 | London West / London-Ouest  |
|       |  | 35054 | Markham—Stouffville   |
|       |  | 35055 | Markham—Thornhill   |
|       |  | 35056 | Markham—Unionville  |
|       |  | 35057 | Milton  |
|       |  | 35058 | Mississauga Centre / Mississauga-Centre                           |
|       |  | 35059 | Mississauga East—<br>Cooksville/Mississauga- Est—Cooksville       |
|       |  | 35060 | Mississauga—Erin Mills  |
|       |  | 35061 | Mississauga—Lakeshore   |
|       |  | 35062 | Mississauga—Malton  |
|       |  | 35063 | Mississauga—Streetsville  |
|       |  | 35064 | Nepean  |

### ONTARIO

| ED<br>code | Electoral District Name         |
|------------|---------------------------------|
| 35001      | Ajax                            |
| 35002      | Algoma—Manitoulin—Kapuskaing    |
| 35003      | Aurora—Oak Ridges—Richmond Hill |
| 35004      | Barrie—Innisfil                 |
| 35005      | Barrie—Springwater—Oro—Medonte  |
| 35006      | Bay of Quinte / Baie de Quinte  |
| 35007      | Beaches—East York               |
| 35008      | Brampton Centre                 |
| 35009      | Brampton East / Brampton-Est    |
| 35010      | Brampton North / Brampton-Nord  |
| 35011      | Brampton South / Brampton-Sud   |
| 35012      | Brampton West / Brampton-Ouest  |
| 35013      | Brantford—Brant                 |
| 35014      | Bruce—Grey—Owen Sound           |
| 35015      | Burlington                      |
| 35016      | Cambridge                       |

## Annex I – List of Federal Electoral Districts

35065 Newmarket—Aurora  
 35066 Niagara Centre  
 35067 Niagara Falls  
 35068 Niagara West  
 35069 Nickel Belt  
 35070 Nipissing—Timiskaming  
 35071 Northumberland—Peterborough  
 South/ Northumberland—Peterborough-  
 Sud  
 35072 Oakville  
 35073 Oakville North—Burlington / Oakville-  
 Nord—Burlington  
 35074 Oshawa  
 35075 Ottawa Centre / Ottawa-Centre  
 35076 Orléans  
 35077 Ottawa South / Ottawa-Sud  
 35078 Ottawa—Vanier  
 35079 Ottawa West—Nepean / Ottawa-Ouest—  
 Nepean  
 35080 Oxford  
 35081 Parkdale—High Park  
 35082 Parry Sound—Muskoka  
 35083 Perth—Wellington  
 35084 Peterborough—Kawartha  
 35085 Pickering—Uxbridge  
 35086 Renfrew—Nipissing—Pembroke  
 35087 Richmond Hill  
 35088 Carleton  
 35089 St. Catharines  
 35090 Toronto—St. Paul's  
 35091 Sarnia—Lambton  
 35092 Sault Ste. Marie  
 35093 Scarborough—Agincourt  
 35094 Scarborough Centre / Scarborough-  
 Centre  
 35095 Scarborough—Guildwood  
 35096 Scarborough North / Scarborough-Nord  
 35097 Scarborough—Rouge Park  
 35098 Scarborough Southwest / Scarborough-  
 Sud-Ouest  
 35099 Simcoe—Grey  
 35100 Simcoe North / Simcoe-Nord  
 35101 Spadina—Fort York  
 35102 Stormont—Dundas—South Glengarry  
 35103 Sudbury  
 35104 Thornhill  
 35105 Thunder Bay—Rainy River  
 35106 Thunder Bay—Superior North / Thunder  
 Bay—Superior-Nord  
 35107 Timmins—James Bay / Timmins—Baie  
 James  
 35108 Toronto Centre / Toronto-Centre  
 35109 Toronto—Danforth  
 35110 University—Rosedale  
 35111 Vaughan—Woodbridge

35112 Waterloo  
 35113 Wellington—Halton Hills  
 35114 Whitby  
 35115 Willowdale  
 35116 Windsor—Tecumseh  
 35117 Windsor West / Windsor-Ouest  
 35118 York Centre / York-Centre  
 35119 York—Simcoe  
 35120 York South—Weston / York-Sud—Weston  
 35121 Humber River—Black Creek

### MANITOBA

| ED code | Electoral District Name                         |
|---------|---|
| 46001   | Brandon—Souris                                  |
| 46002   | Charleswood—St.James—Assiniboia—<br>Headingley  |
| 46003   | Churchill—Keewatinook Aski                      |
| 46004   | Dauphin—Swan River—Neepawa                      |
| 46005   | Elmwood—Transcona                               |
| 46006   | Kildonan—St. Paul                               |
| 46007   | Portage—Lisgar                                  |
| 46008   | Provencher                                      |
| 46009   | Saint Boniface—Saint Vital                      |
| 46010   | Selkirk—Interlake—Eastman                       |
| 46011   | Winnipeg Centre / Winnipeg-Centre               |
| 46012   | Winnipeg North / Winnipeg-Nord                  |
| 46013   | Winnipeg South / Winnipeg-Sud                   |
| 46014   | Winnipeg South Centre / Winnipeg-<br>Centre-Sud |

### SASKATCHEWAN

| ED code | Electoral District Name  |
|---------|--|
| 47001   | Battlefords—Lloydminster   |
| 47002   | Cypress Hills—Grasslands   |
| 47003   | Desnethé—Missinippi—Churchill River /<br>Desnethé—Missinippi—Rivière Churchill |
| 47004   | Carlton Trail—Eagle Creek / Sentier<br>Carlton—Eagle Creek                     |
| 47005   | Moose Jaw—Lake Centre—Lanigan  |
| 47006   | Prince Albert  |
| 47007   | Regina—Lewvan  |
| 47008   | Regina—Qu'Appelle  |
| 47009   | Regina—Wascana   |
| 47010   | Saskatoon—Grasswood  |
| 47011   | Saskatoon—University   |
| 47012   | Saskatoon West   |
| 47013   | Souris—Moose Mountain  |
| 47014   | Yorkton—Melville   |

## ALBERTA

| ED code | Electoral District Name           |
|---------|-----------------------------------|
| 48001   | Banff—Airdrie                     |
| 48002   | Battle River—Crowfoot             |
| 48003   | Bow River                         |
| 48004   | Calgary Centre / Calgary-Centre   |
| 48005   | Calgary Confederation             |
| 48006   | Calgary Forest Lawn               |
| 48007   | Calgary Heritage                  |
| 48008   | Calgary Midnapore                 |
| 48009   | Calgary—Nose Hill                 |
| 48010   | Calgary Rocky Ridge               |
| 48011   | Calgary Shepard                   |
| 48012   | Calgary Signal Hill               |
| 48013   | Calgary Skyview                   |
| 48014   | Edmonton Centre / Edmonton-Centre |
| 48015   | Edmonton Griesbach                |
| 48016   | Edmonton Manning                  |
| 48017   | Edmonton Mill Woods               |
| 48018   | Edmonton Riverbend                |
| 48019   | Edmonton Strathcona               |
| 48020   | Edmonton West / Edmonton-Ouest    |
| 48021   | Edmonton—Wetaskiwin               |
| 48022   | Foothills                         |
| 48023   | Fort McMurray—Cold Lake           |
| 48024   | Grande Prairie—Mackenzie          |
| 48025   | Lakeland                          |
| 48026   | Lethbridge                        |
| 48027   | Medicine Hat—Cardston—Warner      |
| 48028   | Peace River—Westlock              |
| 48029   | Red Deer—Mountain View            |
| 48030   | Red Deer—Lacombe                  |
| 48031   | St-Albert—Edmonton                |
| 48032   | Sherwood Park—Fort Saskatchewan   |
| 48033   | Sturgeon River—Parkland           |
| 48034   | Yellowhead                        |

|       |  |
|-------|--|
| 59012 | Fleetwood—Port Kells                                       |
| 59013 | Kamloops—Thompson—Cariboo                                  |
| 59014 | Kelowna—Lake Country                                       |
| 59015 | Kootenay—Columbia  |
| 59016 | Langley—Aldergrove   |
| 59017 | Mission—Matsqui—Fraser Canyon                              |
| 59018 | Nanaimo—Jadysmith  |
| 59019 | New Westminster—Burnaby                                    |
| 59020 | North Okanagan—Shuswap                                     |
| 59021 | North Vancouver  |
| 59022 | Pitt Meadows—Maple Ridge                                   |
| 59023 | Port Moody—Coquitlam                                       |
| 59024 | Prince George—Peace River—Northern Rock                    |
| 59025 | Richmond Centre  |
| 59026 | Esquimalt—Saanich—Sooke                                    |
| 59027 | Saanich—Gulf Islands                                       |
| 59028 | Skeena—Bulkley Valley                                      |
| 59029 | South Okanagan—West Kootenay / Okanagan-Sud—Kootenay-Ouest |
| 59030 | South Surrey—White Rock / Surrey-Sud—White Rock            |
| 59031 | Steveston—Richmond East/Steveston—Richmond-Est             |
| 59032 | Surrey Centre  |
| 59033 | Surrey—Newton  |
| 59034 | Vancouver Centre / Vancouver-Centre                        |
| 59035 | Vancouver East / Vancouver-Est                             |
| 59036 | Vancouver Granville  |
| 59037 | North Island—Powell River                                  |
| 59038 | Vancouver Kingsway   |
| 59039 | Vancouver Quadra   |
| 59040 | Vancouver South / Vancouver-Sud                            |
| 59041 | Victoria   |
| 59042 | West Vancouver—Sunshine Coast—Sea to Sky Country           |

## BRITISH COLUMBIA

| ED code | Electoral District Name                    |
|---------|--|
| 59001   | Abbotsford                                 |
| 59002   | Burnaby North—Seymour/Burnaby-Nord—Seymour |
| 59003   | Burnaby South / Burnaby-Sud                |
| 59004   | Cariboo—Prince George                      |
| 59005   | Central Okanagan—Similkameen—Nicola        |
| 59006   | Chilliwack—Hope                            |
| 59007   | Cloverdale—Langley City                    |
| 59008   | Coquitlam—Port Coquitlam                   |
| 59009   | Courtenay—Alberni                          |
| 59010   | Cowichan—Malahat—Langford                  |
| 59011   | Delta                                      |

## YUKON

| ED code | Electoral District Name |
|---------|-------------------------|
| 60001   | Yukon                   |

## NORTHWEST TERRITORY

| ED code | Electoral District Name |
|---------|-------------------------|
| 61001   | Northwest Territories   |

## NUNAVUT

| ED code | Electoral District Name |
|---------|-------------------------|
| 62001   | Nunavut                 |

### Expense Type - Election Expenses

#### Expense category - Advertising

| Expense subcategory  | Description  |
|----------------------|--|
| Mail outs            | Mail outs (brochures, flyers, unaddressed mail, other) |
| Print media          | Print media (newspapers, magazines, other)             |
| Design & development | Design and development                                 |
| Production costs     | Production costs for videos                            |
| Placement costs      | Placement costs  |
| Signs                | Signs (lawn signs, billboards, other)                  |
| Social media         | Social media   |
| TV                   | TV   |
| Radio                | Radio  |
| Other                | Other advertising (add description)                    |

#### Expense category - Voter contact

| Expense subcategory | Description                           |
|---------------------|---------------------------------------|
| Calling services    | Voter contact calling services        |
| Database updates    | Database updates                      |
| Text messaging      | Text messaging                        |
| Other               | Other voter contact (add description) |

#### Expense category - Office

| Expense subcategory   | Description                             |
|-----------------------|---|
| Furniture             | Furniture                               |
| IT - Hardware         | Information technology - Hardware       |
| IT - Software         | Information technology - Software       |
| IT - Consulting       | Information technology - Consulting     |
| Office supplies       | Office supplies                         |
| Rent & lease          | Rent and lease                          |
| Repairs & maintenance | Repairs & maintenance                   |
| Telephone & internet  | Telephone, internet                     |
| Utilities             | Utilities (gas, hydro, water, other)    |
| Website - development | Website - development                   |
| Website - hosting     | Website - hosting                       |
| Other                 | Other office expenses (add description) |

#### Expense category – Salaries, wages & consulting fees

| Expense subcategory | Description             |
|---------------------|-------------------------|
| Campaign workers    | Campaign workers        |
| Official Agent      | Financial agent         |
| Campaign manager    | Campaign manager        |
| Consulting fees     | Consulting fees         |
| Payroll remittances | Payroll remittances     |
| Other               | Other (add description) |

#### Expense category – Campaign events

| Expense subcategory             | Description                     |
|---------------------------------|---------------------------------|
| Non-ticketed fundraising events | Non-ticketed fundraising events |
| Campaign kick-off meetings      | Campaign kick-off meetings      |
| Campaign rallies                | Campaign rallies                |
| Other                           | Other (add description)         |



## Expense category - Other

| Expense subcategory   | Description   |
|-----------------------|---|
| Bank fees             | Bank fees   |
| Interest              | Interest on loan or line of credit , interest on overdraft  |
| Transaction fees      | Other transaction fees (Paypal, Interac, etc.)              |
| Meals & entertainment | Meals and entertainment                                     |
| Non-candidate travel  | Non-candidate travel (rentals, parking gas, mileage, taxis) |
| Other                 | Other (add description)                                     |

## Expense Type – Personal Expenses

### Expense category – Person with incapacity

| Expense subcategory | Description    |
|---------------------|----------------|
| Dependent care      | Dependent care |

### Expense category - Childcare

| Expense subcategory  | Description                       |
|----------------------|-----------------------------------|
| Babysitter & daycare | Babysitter, daycare, camp         |
| Other                | Other childcare (add description) |

### Expense category - Disability

| Expense subcategory       | Description                 |
|---------------------------|-----------------------------|
| Assistant                 | Assistant                   |
| Equipment rental          | Equipment rental            |
| Construction & renovation | Construction and renovation |
| Other                     | Other (add description)     |

### Expense category – Other (Up to 200\$)

| Expense subcategory | Description             |
|---------------------|-------------------------|
| Clothing            | Clothing                |
| Dry cleaning        | Dry cleaning            |
| Personal grooming   | Personal grooming       |
| Telephone           | Telephone               |
| Other               | Other (add description) |

### Expense category – Candidate’s Representatives

| Expense subcategory | Description                   |
|---------------------|-------------------------------|
| Polling station     | At a polling station          |
| Office of the R.O.  | Office of a returning officer |

## Expense Type - Accessibility

### Expense category - Voter

| Expense subcategory          | Description                  |
|------------------------------|------------------------------|
| Accessible website           | Accessible website           |
| Sign language interpretation | Sign language interpretation |
| Communication products       | Communication products       |
| Construction & renovation    | Construction and renovation  |
| Other                        | Other (add description)      |

## Expense Type – Travel & Living

### Expense category – Living – during period

| Expense subcategory | Description                            |
|---------------------|--|
| Meals               | Meals                                  |
| Incidentals         | Incidentals                            |
| Temporary lodging   | Temporary lodging                      |
| Other               | Other living expense (add description) |

### Expense category – Living – outside period

| Expense subcategory | Description                            |
|---------------------|--|
| Meals               | Meals                                  |
| Incidentals         | Incidentals                            |
| Temporary lodging   | Temporary lodging                      |
| Other               | Other living expense (add description) |

### Expense category – Travel – during period

| Expense subcategory           | Description                   |
|-------------------------------|-------------------------------|
| Air – charter                 | Air – charter                 |
| Air – commercial              | Air – commercial              |
| Land – public transport       | Land – bus, train or taxi     |
| Land – rental/lease           | Land – rental/lease           |
| Land – gas and oil or mileage | Land – gas and oil or mileage |
| Land – repairs                | Land – repairs                |
| Water – ferry                 | Water – ferry                 |
| Water – boat rental or costs  | Water – boat rental or costs  |
| Other                         | Other                         |

### Expense category – Travel – outside period

| Expense subcategory           | Description                   |
|-------------------------------|-------------------------------|
| Air – charter                 | Air – charter                 |
| Air – commercial              | Air – commercial              |
| Land – public transport       | Land – bus, train or taxi     |
| Land – rental/lease           | Land – rental/lease           |
| Land – gas and oil or mileage | Land – gas and oil or mileage |
| Land – repairs                | Land – repairs                |
| Water – ferry                 | Water – ferry                 |
| Water – boat rental or costs  | Water – boat rental or costs  |
| Other                         | Other (add description)       |

## Expense Type – Litigation Expenses

### Expense category – Litigation

| Expense subcategory    | Description  |
|------------------------|--|
| Judicial recount       | Judicial recount   |
| Contested election     | Contested election/selection                                       |
| Court extension        | Court extension  |
| Revision or correction | Court request for revision or correction                           |
| Payment of claim       | Payment of claim   |
| Relief from liability  | Relief of candidate from liability due to act or omission of OA    |
| Force of nature        | Inability to provide document due to destruction by superior force |
| Relief correction CEO  | Order for relief from correction or revision at request of CEO     |

## Expense Type – Other Campaign Expenses

### Expense category – Advances

| Expense subcategory  | Description             |
|----------------------|-------------------------|
| Campaign manager     | Campaign manager        |
| Candidate            | Candidate               |
| Petty cash           | Petty cash              |
| Workers & volunteers | Workers and volunteers  |
| Other                | Other (add description) |

### Expense category – Outside election/contest period

| Expense subcategory                 | Description   |
|-------------------------------------|---|
| Advertising – mail outs             | Advertising – mail outs                                   |
| Advertising – print media           | Advertising – print media                                 |
| Advertising – design & development  | Advertising – design & development                        |
| Advertising – production costs      | Advertising – production costs                            |
| Advertising – placement costs       | Advertising – placement costs                             |
| Advertising – signs                 | Advertising – signs                                       |
| Advertising – social media          | Advertising – social media                                |
| Advertising – TV                    | Advertising – TV  |
| Advertising – radio                 | Advertising – radio                                       |
| Advertising – other                 | Advertising – other outside the election/contest period   |
| Transaction fees                    | Transaction fees (Paypal, Interac, etc.)                  |
| Bank fees                           | Bank fees   |
| Interest                            | Interest on loan or line of credit, interest on overdraft |
| Election night events               | Election/selection night events                           |
| Furniture                           | Furniture   |
| IT – Hardware                       | Information technology – Hardware                         |
| IT – Software                       | Information technology – Software                         |
| IT – Consulting                     | Information technology – Consulting                       |
| Office supplies                     | Office supplies   |
| Rent & lease                        | Office rent & lease                                       |
| Office – Repairs & maintenance      | Office – Repairs & maintenance                            |
| Telephone & Internet                | Telephone & Internet                                      |
| Utilities                           | Utilities (gas, hydro, water, other)                      |
| Website                             | Website   |
| Consulting fees                     | Consulting fees   |
| Salaries & wages                    | Salaries & wages  |
| Payroll remittances                 | Payroll remittances                                       |
| Non-candidate travel                | Non-candidate travel                                      |
| Non-candidate meals & entertainment | Non-candidate meals & entertainment                       |
| Other                               | Other (add comments)                                      |

### Expense category – Other

| Expense subcategory                 | Description                             |
|-------------------------------------|---|
| Auditor's fee                       | Auditor's fee                           |
| Candidate salary                    | Candidate salary                        |
| Deposits                            | Deposits                                |
| Fundraising expenses                | Fundraising expenses                    |
| Returned contributions              | Returned contributions                  |
| Candidate personal expenses > \$200 | Candidate personal expenses over \$200  |
| Candidate reps > \$5000             | Candidate's representatives over \$5000 |

**Expense category – Loan repayment**

| <b>Expense subcategory</b> | <b>Description</b>               |
|----------------------------|----------------------------------|
| Loan repayment-principal   | Loan payment – principal portion |

**Expense category – Transfers out**

| <b>Expense subcategory</b> | <b>Description</b>     |
|----------------------------|------------------------|
| Nomination Contestant      | Nomination Contestant  |
| Registered Association     | Registered Association |
| Registered Party           | Registered Party       |