



Report of Appointment, Update or Removal – Leadership Campaign Agents

General instructions

Completing the Form – On Paper or Onscreen

- The form can be filled out onscreen and saved with Adobe Professional. Print the form to collect the necessary signatures.
- If you cannot save, print all completed pages before closing the window. Information that is not saved will be lost.
- If there is insufficient space for your entries, photocopy the page or click "+ (additional page)" in the heading to generate an extra page in a new window. Save or print the page before closing the window.
- **Important:** Be sure the completed form is fully signed and dated.

Submitting the Form – By Mail, Fax or E-mail

- The form can be submitted to the Registration Unit by mail, fax or e-mail. For e-mail, scan a signed copy and send it as an attachment.
- Since incomplete information may delay the processing of your submission, be sure to provide all information requested. Failure to do so may result in your submission being rejected.

Reminder

- Leadership campaign agents are persons authorized by the leadership contestant to accept contributions and incur and pay campaign expenses on the contestant's behalf. They usually assist and report to the financial agent.

Related documentation

- [Political Financing Handbook for Leadership Contestants and Financial Agents](#)
Find it at www.elections.ca under Political Participants > Tools for Leadership Contestants > Manuals.

Privacy statement

The personal information supplied on this form is collected under the authority of the *Canada Elections Act* for the purpose of administering the registration of political entities. The information is available for public inspection in accordance with the Act, and certain information is published on the Elections Canada website at www.elections.ca. You have a right to access and/or to request a correction of your personal information under the *Privacy Act*. For details on the collection and use of this information, consult the entry for Personal Information Bank CEO PPU 036 at www.infosource.gc.ca.

Please contact us if you have questions or require any help in completing the form.

Elections Canada
Registration Unit, Political Financing
30 Victoria Street
Gatineau Québec K1A 0M6

Tel.: 1-800-486-6563 (toll-free)
TTY: 1-800-361-8935 (toll-free)
Fax: 1-877-877-9517 (toll-free)
E-mail: political.financing@elections.ca
Website: www.elections.ca



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Section A Identifying information

Full name of the registered party

Name of the leadership contestant

Name of the leadership contestant's financial agent

Section B Leadership Campaign Agents

Remove agents from the Registry of Leadership Contestants + [\(additional page\)](#)

Name	Date terminated <table border="1"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> <tr> <td colspan="4">Year</td> <td colspan="4">Month</td> <td colspan="4">Day</td> </tr> </table>													Year				Month				Day			
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Add or update agents in the Registry of Leadership Contestants + [\(additional page\)](#)

New Leadership Campaign agent, appointment effective

Year				Month				Day			

 Change of contact information only

Surname			Given name			Init.					
If a corporation, name of the corporation						Name of the person authorized to sign on behalf of the corporation					
Specify the terms and conditions of this appointment											
Address (residential)						Mailing address (if different)					
City		Prov./Terr.		Postal code		City		Prov./Terr.		Postal code	

New Leadership Campaign agent, appointment effective

Year				Month				Day			

 Change of contact information only

Surname			Given name			Init.					
If a corporation, name of the corporation						Name of the person authorized to sign on behalf of the corporation					
Specify the terms and conditions of this appointment											
Address (residential)						Mailing address (if different)					
City		Prov./Terr.		Postal code		City		Prov./Terr.		Postal code	

Section C Declaration by the financial agent

I certify that the information set out above is complete and accurate.

Year				Month				Day			

Signature of the financial agent